

BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, January 16, 2018 –6:30 P.M.
TRAINING ROOM – PUBLIC SAFETY BUILDING

This meeting was recorded by AWCATV for local television and broadcast live.

ATTENDANCE

SELECTMEN: Kyle Johnson, Leo Janssens, John Mulhall (Clerk)

OTHERS: Heather Budrewicz, (Town Administrator) and Mary Calandrella (Executive Assistant to Town Administrator)

I. Salute the Flag

Kyle Johnson called the meeting to order at 6:30 p.m. and led everyone in the Pledge of Allegiance.

II. Approval of the Agenda

MOTION: To approve the agenda as written ; by Mulhall, seconded by Janssens

VOTE: 3-0-0

DOCUMENT #: --

ACTION: Approve the agenda

III. Old Business –

- M.A.R.T. –Heather stated to the Board that there will be a meeting on January 24th that she will attend as they will be discussing the revisions to the contract. Heather will update the Board at the next meeting.
- Policy Moratorium- Ladder Truck – Chief Cleveland spoke to the Board on his concerns of not having a ladder truck to service fire at structure over 2 stories. They do not have the manpower to operate with ground ladders. The Board will have Heather check with the Building Commissioner and Counsel on options the town has in issuing permits to buildings larger than two stories.

IV. New Business

- FY19 Budget- Heather stated to the Board that she will add in the Board's concerns for the town, Budrewicz stated that sidewalks, infrastructure and road improvements are among the Boards top concerns.
- Approval of Town Caucus Warrant- Mulhall listed all the vacancies and the dates. Janssens announced that he will not be seeking re-election to the Board.

MOTION: To approve the Town Caucus as printed ; by Janssens, seconded by Mulhall

VOTE: 3-0-0

ACTION: Approval of Town Caucus

- One Day Liquor License for St. Denis Spaghetti Dinner – 2/318

MOTION: To approve the One Day Liquor License (Beer and Wine) for St. Denis Church 2/3/18 ; by Johnson, seconded by Janssens
VOTE: 3-0-0
ACTION: Approve the One- Day Liquor License

- Annual Review for Town Administrator

Johnson stated that he will set a meeting for 1/22/18 at 5:30pm in the Town Administrator office in Executive Session to evaluate the Town Administrator's job review for her first year.

V. Town Administrator Report-

-

VI. Approval of Minutes

- December 18, 2017 and January 2, 2018

MOTION: To approve the December 18, 2017 minutes ; by Janssens, seconded by Mulhall
VOTE: 2-0-1 (abstain)

MOTION: To approve the January 2, 2018 minutes ; by Johnson, seconded by Mulhall
VOTE: 2-0-1 (abstain)

ACTION: Approval of 12/18/17 and 1/2/18 minutes

VII. BOS Correspondence

- Mulhall spoke on an invitation he received from the Girls Scouts Bronze award ceremony and he read off the list of honorees

Meetings & Announcements:

BOS Reminders

- Assessor's Office has changed the monthly meeting to the second Tuesday of each month @ 5pm in the Assessor's Office
- Next regular BOS meeting will be held on Monday, February 5, 2018 @ 6:30pm

Town Clerk Reminders

-JANUARY 1ST AND ON Open registration of voters at the Town Hall, Town Clerk's Office, 32 Main Street, Ashburnham from 7:30 AM to 7:00 PM Monday, 7:30 AM to 5:00 PM Tuesday through Thursday. Town Hall is closed on Friday.

-FEBRUARY 6th, LAST DAY TO REGISTER TO VOTE FOR CITIZEN'S CAUCUS. Registration of voters at Town Hall, Town Clerk's office. 7:30A.M. to 8:00 P.M.

-FEBRUARY 26th CITIZEN'S CAUCUS 7:00 P.M. Stevens Memorial Library, Malcolm Stewart Room

VIII. Executive Session

None at this meeting

Meeting Adjourned at: **7:20 PM**

Respectfully submitted,
Mary Calandrella, Executive Assistant